



# ALFA TRANSFORMERS LTD.

CIN-L311020R1982PLC001151

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ISO 9001 : 2015  
Certificate Registration No. 99 100 11745/02

**Ref: ATL: 2022-23:**

**Dated: 06/04/2022**

To

All Directors  
Alfa Transformers Ltd.

**Sub: Notice for Convening Board Meeting on 14/04/2022**

**Sir,**


You are cordially invited to attend the meeting of Board of Directors of the company to be held on Thursday, 14/04/2022 at 3:00 P.M. at the registered office of the Company to transact the business as mentioned in the Agenda. The agenda items for this Board Meeting are enclosed herewith for your kind information.

You are requested to please make it convenient to attend the meeting. If you are not attending the Board Meeting please confirm the same.

Kindly confirm your availability.

Thanking you.  
Yours faithfully

For ALFA TRANSFORMERS LIMITED

  
SD/-

(CS Amarnath Tripathy)  
Company Secretary

**Encl: - As above.**



**AGENDA**

**FOR THE 241<sup>ST</sup> MEETING OF THE BOARD OF DIRECTORS OF THE COMPANY TO BE HELD ON THURSDAY, THE 14/04/2022 AT 3:00 P.M. AT THE REGISTERED OFFICE OF THE COMPANY**

**1.** To grant any leave of absence to directors for not attending the meeting, if any.

**2. CONFIRMATION OF MEETINGS.**

To confirm the minutes of the previous Board meeting.

**3. ADMINISTRATION RELATED**

- a) To discuss about the status of both the Units.
- b) To discuss regarding failure and rejection of Transformers at Vadodara Unit so as to take corrective actions in future.

**4.** Any other business if any, with the permission of the Chair.